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Technical Co-ordinator – Bengaluru

Job Description

We are looking for a young and passionate person (One who has engaged in social activities in their college days) or who has at least 1 to 2 years of work experience, preferably in the social sector for a Technical coordinator role in the engagement of college volunteers in meaningful social activity.

The tasks include

- Promote the spirit of Social Responsibility amongst the local and regional volunteers
- Maintain and analyse the statistics for the YFS website and the YFS App.
- Interact with volunteer coordinators to understand, identify, and document the various volunteering opportunities available and translate them to the YFS App functionality.
- Coordinate with Volunteers and YFS Coordinators in scheduling the events on the YFS website and YFS app.
- Act as a point of contact in providing the various data requested by the stakeholders of the YFS app.
- Coordinate with the Graphics design team to help create attractive graphics for use on the YFS website and App.
- Interface with the YFS App development team to translate the volunteering activities into appropriate functionality in the YFS app.
- Run audits, suggest and implement effective SEO strategies for the YFS Website.
- Interface with the Website development team to translate the volunteering activities and statistics into relevant web pages.

Selection Criteria

- **PREFERENCE WILL BE GIVEN TO LOCAL CANDIDATES**

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| Location | Bengaluru |
| Age | 23yrs to 30yrs |
| Education | <ul style="list-style-type: none">• Graduate Degree in Science with Community Organization/Development practice is preferred• Passionate graduate- Degree Holder from a recognized University. |
| Languages needed | English and Kannada |
| Salary | Rs.2.75L to Rs.3.25L per Annum |
| Commitment | 1 year to 3 years |
| Work Timing | 9.30 am – 6 pm Able to work flexible hours, including evenings and weekends. |

If you are interested, please send your resume to recruitments@youthforseva.org with subject line “Co-ordinator –College Relations”, Bangalore.



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| Skills | <ul style="list-style-type: none">• Working knowledge of MS Office applications• Familiarity with handling new mobile apps.• Working knowledge of website development.• Experience in digital marketing and SEO strategies will be treated will be preferred.• Excellent communication skills (Written and Oral) in English and conversational skills in Kannada are prerequisites. |
| Other requirements | <ul style="list-style-type: none">• The person should be ready to travel as the work requires occasional field work.• Passionate about Social Sector |

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